

# **DPP Policy & Procedure Weekly Update**

November 21-25, 2022 Volume 22, Number 21

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## Miscellaneous

We continue to work on issues in the new SOP manual. If you encounter a specific issue, please notify Melanie Daniels and Julie Cubert or send an email to DPPSOPEditor@ky.gov. We appreciate your patience and working with us on a successful transition.

#### **Important Notice**

DCBS staff are required to use form versions that are within the SOPmanual. Modified versions that are not in the SOP manual are not permitted. Some forms are incorporated into the Kentucky Administration Regulation (KAR) and can only be modified through amending regulations. Other forms within the SOP manual go through a formal vetting and approval process. Using unapproved versions of these forms can lead to liability issues for the user and can lead to incorrect information being provided/captured. If you have suggestions for modifications to any form currently in the SOP manual, please send those and why the modification is needed to dppsopeditor@ky.gov for consideration.

# Field Draft Reviews (FDR)

- FDR SOP 11.38 Services to the Family During an Appeal
- FDR SOP 13.46.1 Continuation of Title IV-E Adoption Assistance After Age 18

(Please see the attached zip file)

Comments/Feedback is due by COB December 6, 2022, <a href="mailto:DPPSOPEditor@ky.gov">DPPSOPEditor@ky.gov</a>.